

See below for notes from Kay Tracy/John Olson/Youth Team's Update for Job Seeker Services Meeting on September 23:

1. **Final WDA-Level Data for PY2019 WIOA Young Adult Program:** Minnesota applied for extension to the October 1 due date for the PY19 WIOA Annual Performance Report. DOL National Office staff advised (in writing) that there WAS problem with DOL's software: WDA-level "median wage" not calculating correctly so Scott Godfrey (MN's Performance/Reporting Coordinator) not able to produce accurate WDA-level PY19 WIOA data. Due date for MN's PY19 Annual Performance Report is extended to November 2. We will provide WDAs with FINAL PY2019 WIOA Youth performance data when it is provided to Youth Team by Scott Godfrey. Should be soon.
2. **Documentation of Eligibility under WIOA/Self-Certification:** DOL issued TEGL 23-19 on June 18, 2020, which provides DOL-specific guidance on topic of Data Validation. Youth Team updated Chapter 4 of the Youth Administrative Policies re: Documentation of Eligibility. Next step? Youth Team asking WorkForce 1 staff to make available a new, automated form which would permit WDAs to document use of "self-certification". WDAs/youth practitioners will be asked for input re: format of new, automated form to be used when the service provider uses "self-certification." **This is likely to be implemented in early 2021.**
3. **Electronic Document Storage (EDS): There is a large increase in the number of WDAs/youth practitioners using EDS in WF1 for Youth Programs.** Youth Team updated Chapter 14 of the WIOA Youth Administrative Policies on topic of Electronic Document Storage (EDS). Youth Team will include "sample" local/WDA-level policies on use of EDS (we have volunteers for workgroup). Next step? ask WorkForce 1 staff to identify ways to "simplify" EDS in WF1 for use under WIOA Youth.
4. **2020 TANF Youth Innovation Project:** DHS partners advised that they will be in touch soon regarding funding opportunities for 2021. If your WDA will not expend all 2020 TANF Youth funds, please contact [kay.tracy@state.mn.us](mailto:kay.tracy@state.mn.us) and [lynn.douma@state.mn.us](mailto:lynn.douma@state.mn.us) so that we can move those funds to another WDA. Also, DEED's second report is due to DHS in October. **Please make sure all enrollments, activities, expenditures (youth wage/fringe, direct services, support services) through 9/30/20, are entered in Workforce One no later than 10/15/20.** Please contact [Lynn.Douma@state.mn.us](mailto:Lynn.Douma@state.mn.us) if you have questions.
5. **SFY2020 Minnesota Youth Program (MYP) Preliminary Data Summary:** looks excellent to date thanks to good work by the Youth Practitioners Network. Youth Team required to prepare a Program Summary which will be posted on DEED's website and submitted to the Legislature. **Action item: Please submit MYP success story and revisions to the local MYP profile to [kay.tracy@state.mn.us](mailto:kay.tracy@state.mn.us) and [kathy.young@state.mn.us](mailto:kathy.young@state.mn.us).** To date, we have received success story + SFY21 MYP profile from **ELEVEN** WDAs/MYP providers: Northwest/Inter-County CAC, Southwest, Ramsey County, Washington County, Carver County, Career Solutions (Stearns/Benton), Hennepin County, Southeast WDI, Anoka County, Minneapolis, and CMJTS.
6. **Youth Committee Resource Guide:** our thanks to youth practitioners from the following TEN WDAs who have submitted updates to local profiles in the Youth Committee Resource Guide: Anoka County, Dakota-Scott, Washington County, South Central, Southwest, CMJTS and Career Solutions (Stearns/Benton), Northwest, Ramsey County and Southeast. Communications will post the revised Guide soon.
7. **Youth at Work Opportunity Grants:** Youth Team finalizing the required Legislative Report and Program Data Summary for SFY20-21. The DRAFT Request for Proposals (RFP) for SFY22-23 will be provided to DEED Leadership in early October. Youth Team recommends early release of the RFP for programs starting 7/1/21, with the provision "depending on funding by the Minnesota Legislature." A technical assistance convening is scheduled for 9:00 a.m. on September 30 via Skype (<https://meet.lync.com/mn365/cory.schmid/6TG6G8WK>). The convening will be recorded and posted to DEED's Youth at Work webpage for those who are not able to attend.

If questions on any of the issues referenced above, please contact me at [kay.tracy@state.mn.us](mailto:kay.tracy@state.mn.us). Thank you for your cooperation.