

Dislocated Worker, Adult Career Pathways, and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, March 24, 2021

Adult Programs Communication

- Partner Express monthly newsletter – email deed.taa@state.mn.us if you would like to subscribe

Dislocated Worker and Federal Adult Programs

Carry Forward Requests:

- Providers may request a waiver to carry forward more than 20% of their allocated PY20 funds into the next program year using the provided template (attached). Providers who expend or obligate at least 80% of their PY20 formula funds by the end of the 4th quarter do not need a waiver.
- Please submit your waivers by June 7th to allow enough time for leadership approval.

COVID-19 National Dislocated Worker Grant RFP:

- RFP was released on March 17, 2021; Proposals are **due Friday, April 2, 2021**
- A total of \$2,060,00 will be available for grants.
- The funds will be used to provide employment and training services to Dislocated Workers, and pay the wage and benefits for individuals who will be placed in temporary employment in Disaster Recovery Humanitarian Jobs.
 - Total enrollment goal: 256
 - Disaster relief position: 156

USDOL/ETA Region 5 Dislocated Workers/Trade Adjustment Assistance Roundtable:

- March 23 and March 25, 2021 (Virtual Meeting)
- Discussions regarding COVID DWG, challenges in employer engagement, and DW utilization
- We will share more information in Partner's Express.

Monthly Financial Status Report (FSR) / Monthly Reimbursement Payment Request (RPR):

- Due 20 days after month end. For example, the June RPR (June 30 end date) is due July 20.
- Report accrued monthly expenditures.
- A monthly RPR/FSR is required even if no funds were expended.

Quarterly Progress Report (QPR):

- Due 30 days after quarter end. For example, the Quarter 1 report (September 30 end date) is due October 30.

Adult Career Pathways Programs

Legislative Direct Appropriation Grants/ Competitive Grants SFY20/21

State Legislators have begun meeting. The ACP team is watching it closely as the final budget will determine SFY22-23 program budgets. We expect that RFPs will be released summer 2021.

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The ACP Team released a Tech Training Pilot Project RFP on March 11th, with a due date of Thursday April 8th. This is a new program within ACP serving adults 18-30 and targeting underrepresentation of BIPOC communities in the Technology field

SNAP E&T 50/50

DEED has contracted with a total of eight SNAP E&T 50% Reimbursement Grantees for SFY21. This program offers 50% reimbursement (up to \$200,000 this year) on expenses already incurred through ACP's Pathways to Prosperity and Mn Family Resiliency Partnership programs.

ACP Operations Guide

ACP's [Operations Guide](#) is now available from [the ACP home page](#). The Guide documents current practices for ACP. The ACP Team meets monthly to discuss suggested additions, updates, modifications, and other changes to the guide and update as necessary. The Guide is intended to be a living document and will be updated as procedures evolve. It does NOT include [measures implemented in response to COVID-19](#), which are listed separately.

Workforce One User Guide

The ACP team is working to update the ACP Workforce One Guide to reflect updates and changes to programs in the past two years. Stay tuned for the updated guide to be ready soon!

Workforce One use

Case notes must provide a complete, accurate, and concise explanation of frequency and type of contact with participants, as well as services provided, and the outcomes associated with those services. Case notes should be entered at minimum, once every 30 days (MN Family Resiliency Partnership: once every 60 days). While getting better, preliminary case notes continue to be addressed during monitoring visits. Be sure to enter preliminary case notes for participants at intake.

Case notes within WF1 should be limited to information pertinent to the program being enrolled. While health concerns may be relevant to a participant's progress, sensitive information within WF1 case notes should be limited and addressed vaguely.

ACP Team Message to Grantees

ACP will continue to conduct monitoring during this time. ACP monitors will conduct monitoring visits via Teams, Zoom or other electronic or telephonic mechanisms. If you have a grant or grants due for monitoring, a monitor will contact you to schedule a date and time for a virtual meeting and to request that documents be completed and/or collected and sent electronically. Please be sure to watch the deadlines for those documents to be returned to DEED as monitors need to have time to review the documents prior to the virtual visit.

Trade Adjustment Assistance (TAA)

Upcoming Events

- **Hony Yang** started as a TAA Specialist on March 17. She comes to DEED from Catholic Charities; before that, she worked at PeopleReady and Best Buy Mobile. Honny holds an AAS in Human Resources.

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- Minnesota TAA will host **virtual Roundtables for Dislocated Worker Counselors April 13-15, 2021**. Please register via the GovDelivery invite sent this week. This is the schedule:

Tuesday, April 13

- 10:00am-11:00am: [Final Rule](#) implementation
- 1:00pm-2:00pm: *TAA overview

Wednesday, April 14

- 10:00am-11:00am: Waivers and TRA
- 1:00pm-2:00pm: *Training applications, Labor Market Information (LMI)

Thursday, April 15

- 10:00am-11:00am: “Other” training topics (*school justification, Training Progress Reports, Computers, Tools, *Transportation, TAA/DW/customer roles, etc.)
- 1:00pm-2:00pm: OJT, *Job Search Allowance, *Relocation Allowance

*Changes to existing process expected from [Final Rule](#)

Summer Credits and TRA Eligibility for TAA Customers

In order to remain eligible for Trade Readjustment Allowance (TRA) through summer, TAA participants must be full-time students (as defined by the school) and not have a break greater than 30 business days between classes.

[Minnesota State institutions](#) define full-time for TAA students during the summer as six credits. The University of MN and private institutions have different criteria. As always, send UI/TRA-related questions to deed.tra@state.mn.us

Petitions

- TAA/Rapid Response staff are researching one (1) company for possible trade-impacted layoffs
- Pending Department of Labor (DOL) determination: two (2) petitions
- Certified: Torax Medical, St Paul