



## MAWB Jobseeker Services Committee Minutes

July 21, 2021

### Summary of Featured Topic

Annie Tietema, Becca Johnson, and Pamela McCauley joined the meeting to discuss plans for the implementation and rollout of the WF1 Connect App. The rollout is a phased plan and uses a “train the trainer” model to start. More information can be found in the following resources:

- [Get Ready Guide for the Workforce One Connect App](#)
- [WF1 Connect App Timeline and Staggered Rollout](#)
- [WF1 Connect Frequently Asked Questions](#)

Phase II emails will be going out soon. If you receive a Phase II email, please reply back to the team to let them know. They are working to confirm that their list of email addresses is accurate.

### DEED Updates

- Adult Team: General Updates, Adult Career Pathways, WIOA Adult & Dislocated Worker, Trade Adjustment Assistance. [See written updates.](#)
- CareerForce System Updates
  - New page on the Staff & Partners section of CareerForceMN.com titled “Minnesotaworks.net Staff Assisted Registration Over the Phone.” Contains instructions for staff on how to assist customers with this task. The process has been approved by DEED legal and must be followed exactly; please read instructions carefully. Assisting customers over the phone with registration should be viewed as a last resort. Additionally, written documentation of your call must be sent that same day, either by email or mail.
  - A new voice recording/phone tree is almost finished for CareerForce. It will ask the caller to enter their zip code and then direct them to the appropriate office.
  - The new Jobs In Demand page is now up.
  - Good Jobs Now calls have made over 50,000 calls to date. Will be shifting one person to offer in-person or online appointments at each of the 16 comprehensive centers for 20 hours per week, with a total of 40 appointments per week per location. The first week, they will be serving referrals from the Good Jobs Now calls, but after that it can be advertised more widely. All appointments must be scheduled on the website.
  - Connect with your local Job Service Managers about advertising these appointments.
- Youth Team: [See written updates](#) and draft [Youth Report Card Data Items](#).

SNAP E&T could not attend the meeting; [see presentation slide](#) for update.

ABE Updates: [see written updates](#).

**Leading with Equity:** The Committee Co-Chairs asked committee members to consider taking one extra step to make sure that locations are welcoming and inclusive as local areas look toward reopening physical locations on August 2<sup>nd</sup>. Suggestions included: posting the “I speak...” language poster, equal

opportunity employment posters, and ensuring that written resources are ready in multiple languages. Check accessibility software and review the core values of CareerForce.

**Next Meeting: September 22, 2021**