

Dislocated Worker, Adult Career Pathways, and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, January 25, 2023

[Partner Express monthly newsletter](#)

Please be sure to subscribe to the Partner Express using this link:

https://public.govdelivery.com/accounts/MNDEED/subscriber/new?topic_id=MNDEED_109

Staffing:

- Grant Specialist Senior: **Job ID 62351**
- RETAIN Employer engagement specialist (DWFAP): **Job ID 61960**
- Adult Programs Administrative Support Specialist: **Job ID 62308**
- ETPL Administrator: **To be posted in the upcoming days**
- [Search Jobs / Careers in the State of Minnesota \(mn.gov\)](#)

Dislocated Worker and Federal Adult Programs (DWFAP)

Policy Updates

- The WIOA and State Dislocated Worker (DW) Eligibility Policies have now been updated and posted. We are appreciative of your feedback, comments, and partnership as we continue to ensure policies are current, responsive, and relevant to the needs of our partners and residents.
- There are now two separate policies (WIOA and DW specific).
- *All partners are required to update their DW Eligibility Policy to align with the updated policies.*
- Webinars to review these policies will be provided:
 - **Wednesday (2/1) 1:00pm – 2:30pm.**
 - **Thursday (2/2) 10:30am – 12:00pm.**
- Changes are being made to Workforce One to update the eligibility screen. You will be notified once the updates are live.
- Attached is a list of changes made to the policies based on feedback received from the public and consultation with the US Department of Labor.
 - [WIOA Dislocated Worker Eligibility Policy](#)
 - [State Dislocated Worker Eligibility Policy](#)

Converting Layoffs Into Minnesota Businesses (CLIMB)

- Unemployment Insurance (UI) is returning to pre-pandemic process for individuals enrolled in State Dislocated Worker CLIMB activity.
- During the pandemic UI stopped using paper forms and instructed participants to respond to questions online. Now they will begin directing CLIMB participants/UI applicants to use paper forms again. Using these forms allows UI to clearly identify any income received from an applicant's CLIMB business, as opposed to earnings from other sources. This ensures the integrity of the program and helps applicants who earned non-CLIMB income when UI reviews accounts for unreported earnings.
- All newly enrolled applicants will be supplied with the required forms and directed to use them. UI will switch over applicants who could still potentially collect multiple weeks of benefits. However, applicants with only a few potential weeks of benefits remaining will probably not be required to complete the paper forms. The goal is to have all applicants using paper forms within the next couple of months.

Dislocated Worker, Adult Career Pathways, and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, January 25, 2023

Grants and Contracts

- Unspent WIOA DW and Adult funds for PY20 are currently being reallocated. Please be sure to send in your work plan and budget as soon as possible. Funds must be expended by June 30, 2023.
- Quarterly Progress Report (QPR) for the period Oct-Dec 2022 was due Jan. 31st. As a reminder, a QPR is required if the grant is active.

Minnesota Job Skills Partnership Board (MJSP)

- The Minnesota Job Skills Partnership (MJSP) Board will be meeting on *March 6, 2023*. Supplemental Funding request is on due *February 8, 2023 (request forms are attached)*.

Re-entry Pilot Grant

- Serves justice involved individuals seeking re-entry into workforce; RFP was closed on Dec. 1st, 2022; \$3 million available.
- Received 30 proposals, totaling \$11.4 million.
- Announcements will be made in the upcoming weeks.

Senior Community Service Employment Program (SCSEP)

- PY2021 Data Validation Ended on 12/31/2022 with only 3 grantees nationwide not able to complete it
- GPMS All Grantee Training 1/31/2023. Please register for a seat AS.AP
- Check out the [GPMS e-Newsletter January 2023 Issue 2 Volume 1](#).
- PY 2021 National Customer Satisfaction Results produced high scores, to be published very soon
- PY2022 2nd Quarter Progress Reports are due January 30, 2023.

Retaining Employment and Talent after Injury/Illness Network (RETAIN)

- MN RETAIN continues to scale its efforts across Minnesota. We are quickly approaching 800 enrolled participants and have a new healthcare partner – HealthPartners.
- Do you or someone you know have an injury or illness that affects their work? Visit mnretain.com to see if RETAIN could help!
- We continue to look for additional employer, healthcare, and community partners to help us serve ill/injured workers.

Acknowledgement of Federal Funds

Pursuant to Public Law 115-31, Division H, Title V, Section 505 as well as State's Federal award terms and conditions, when issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or part with Federal money, all non-Federal entities receiving Federal funds shall clearly state:

1. The percentage of the total costs of the program or project which will be financed with Federal money;
2. The dollar amount of Federal funds for the project or program; and
3. The percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

Example from NDWG: *“Preparation of this document was funded by the U.S. Department of Labor to the Minnesota Dept of Employment and Economic Development in the amount of (full grant amount) that will be incrementally provided. ____% of grant funding is from U.S. Federal funds.”*

Please contact DWFAP staff if you have any questions about required disclaimer for publicity materials.

Dislocated Worker, Adult Career Pathways, and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, January 25, 2023

[Use Dislocated Worker General Email to Reach All Team Members](#)

Please continue to email requests, reports, technical assistance questions, etc. to the Dislocated Worker Federal Adult Programs general email at DWFAPrograms.DEED@state.mn.us.

Program Performance

Workforce One Issues with DW Enrollment:

- Workforce One (WF1) glitch disallowing participant enrollment under the category of WIOA and State DW traditional/small layoff; WF1 team is working on fixing this
- Counselors/Data Entry staff will need to complete their data entry by entering WF1 program enrollments and capturing services within Activities, Support Services, and case notes. All dates will need to be backdated to the actual dates of enrollment and when services were provided as soon as they are able. If the backdating is more than 15 business days in the past, please email amy.carlson@state.mn.us requesting a letter explaining the delay in data entry for the case file along with the WF1 ID involved. (Monitors are aware of the issue).

Confidentiality Compliance Review (CCR) Findings:

- Confidentiality Compliance Review (CCR) of the State Wage Interchange System (SWIS) was completed
- **Findings:**
 - Improper disclosure of employment status for federal performance.
 - i. DEED currently supplies program providers with an indicator showing if WIOA participants have been found employed (either in Minnesota UI wage data or SWIS interstate wage data) in reports called “roster” for the Q2 and Q4 employment indicators.
 - ii. The review team stated DEED may not disclose employment status of participants to non-state staff if the employment flag is derived in-whole or in-part from interstate wages.
 - **Temporary Solution:** These rosters will be discontinued until an amendment to the SWIS agreement has been passed that would allow for sharing the data in this way.
 - **Next Steps:** DEED’s Performance Management team will continue to follow-up on the issue. Please reach out to amy.carlson@state.mn.us should you need aggregate performance counts for required reports your staff previously could perform using these rosters.

Initial Summary of PRE-COVID and COVID ERA new enrollment WIOA Evaluation study results:

- **Reason for Study:** WIOA Law requires every state to perform annual evaluations on the WIOA Adult and WIOA DW programs. These evaluations must have a distinct purpose/goal, be thoroughly investigated using reportable data, and the study results must be published.
- **Initial Summary Results for WIOA DW:** Statistically significant changes in program enrollment demographics during the Covid Era (March 2020 – September 2022) compared to pre-Covid enrollments (July 2018 – February 2020).
 - Black/African American enrollments.
 - Highest level of education = High School or equivalent.
- **Next Steps:**
 - Study reported ONET codes most impacted (generally) compared to program enrollments.
 - This study will assist in finding statistically significant changes in demographics and LMI (statewide and regionally).

Dislocated Worker, Adult Career Pathways, and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, January 25, 2023

- Study results will be published, and meetings will be scheduled with DEED program leaders and local area leadership teams to advise on recommended policy updates to include additional priority populations to reach based on data results showing the most in need within their service areas.

PY21 through Quarter Four Performance:

- Copies of these reports were emailed to each provider’s leadership team along with their annual report totals listed in DOL’s ETA-9169. If your agency did not receive these, please email amy.carlson@state.mn.us
- PY21 Q4: The State was successful in meeting all negotiated performance goals!!

PY21 through Q4 Statewide Performance Outcome Achievements	Served	2nd Quarter Employment	4th Quarter Employment	Median Earnings	Credential Attainment	Measurable Skills Gain
Total Dislocated Worker	5,900	SUCCESSFUL	EXCEEDING	EXCEEDING	EXCEEDING	EXCEEDING
State Dislocated Worker	5,009	SUCCESSFUL	EXCEEDING	EXCEEDING	EXCEEDING	EXCEEDING
WIOA Dislocated Worker	2,033	SUCCESSFUL	EXCEEDING	EXCEEDING	EXCEEDING	EXCEEDING
DWG	235	EXCEEDING	EXCEEDING	SUCCESSFUL	SUCCESSFUL	EXCEEDING
WIOA Adult	1,660	SUCCESSFUL	SUCCESSFUL	EXCEEDING	SUCCESSFUL	EXCEEDING
EXCEEDING = achieving higher than the negotiated performance standard						
SUCCESSFUL = achieving at least 50% of the negotiated performance standard						
UNSUCCESSFUL = achieving less than 50% of the negotiated performance standard						

PY22 through Quarter One Performance:

- See Attached PDFs for WDA performance information
 - WIOA Adult Performance PY22 Q1
 - Total DW Performance PY22 Q1
 - State DW Performance PY22 Q1
 - WIOA DW Performance PY22 Q1
 - WIOA DWG Scorecard PY22 Q1
- PY22 Q1: The State is currently successful in meeting all negotiated performance goals!!

PY22 through Q1 Statewide Performance Outcome Achievements	Served	2nd Quarter Employment	4th Quarter Employment	Median Earnings	Credential Attainment
Total Dislocated Worker	2,702	SUCCESSFUL	EXCEEDING	EXCEEDING	EXCEEDING
State Dislocated Worker	2,292	SUCCESSFUL	SUCCESSFUL	EXCEEDING	EXCEEDING
WIOA Dislocated Worker	719	SUCCESSFUL	EXCEEDING	EXCEEDING	EXCEEDING
DWG	192	SUCCESSFUL	SUCCESSFUL	EXCEEDING	EXCEEDING
WIOA Adult	1,154	EXCEEDING	EXCEEDING	EXCEEDING	SUCCESSFUL
EXCEEDING = achieving higher than the negotiated performance standard					
SUCCESSFUL = achieving at least 50% of the negotiated performance standard					
UNSUCCESSFUL = achieving less than 50% of the negotiated performance standard					

PY22 through Quarter Two Performance: Report due to the Department of Labor on **February 14, 2023**. Performance reports/scorecards will likely be issued in the March Partner Express and the following MAWB meeting

Dislocated Worker, Adult Career Pathways, and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, January 25, 2023

Should you have any performance or data entry questions, please contact the Federal Adult Programs Performance Coordinator, Amy Carlson, at amy.carlson@state.mn.us.

Adult Career Pathways Programs

Adult Career Pathways Team Updates

Quarterly reports are due January 31st for the period of October-December 2022. Reach out to your Coordinator with any questions. Quarterly report templates and an instruction power point for completing the reports are available on the [ACP Webpage](#) under each programs' summary.

Over the past few months, the ACP Coordinators have updated and posted information to the [ACP Webpage](#) to better assist ACP Grantees as they manage programs:

- An instruction guide to complete the quarterly reports
- Program Operations Guide
- ACP EDS Document Types
- Information on Getting or Changing WF1 access
- Guidance on Cost Category Definitions; *coming in February 2023*
- Documentation Needed to Support Participant Eligibility; *coming in February 2023*

The *ACP Provider Training List for SFY22-23* is now posted! Categorized by industry sector, this is a list of projects funded through DEED's Employment and Training Division, Adult Career Pathways during SFY22-23. Each provider listed is linked to their website for easy referral. Please reach out to Jenilee Drilling (Jenilee.drilling@state.mn.us) if updates or changes need to be made to the list.

With the Legislation starting to meet for SFY24-25 budget, we encourage Grantees and interested organizations to check out the [DEED Competitive Grants and Contracts](#) page. The site posts all outgoing grants and open-ended PT services. Each solicitation includes a brief description of work and a link to its Request for Proposals (RFP) or Request for Applications (RFA). [Sign up to receive emails](#) when new opportunities are listed.

Mn Family Resiliency Partnership (Federally known as Displaced Homemaker Program)

The MN Family Resiliency Partnership (MFRP) assists individuals who have spent a substantial number of years in the home providing homemaking services and have been dependent upon the financial support of another. For more information about the [Minnesota Family Resiliency Partnership program](#) check out DEED's ACP webpage.

Workforce One- ACP Programs

REMINDER: Providers are required to enter all Workforce One data within 15 days of the occurrence. When determining past performance, it is important that each Grantee enter data in Workforce One in a timely manner. If you need further assistance with your data entry or are seeing discrepancies in your data, please reach out to your Program Coordinator.

Dislocated Worker, Adult Career Pathways, and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, January 25, 2023

We have heard from Grantees that they are bringing on new staff. It is important that any new staff attend the ETP Programs Case Management Training as soon as possible after receiving WF1 access. In addition, the ACP Team have posted links to ACP WF1 Training sessions on the [ACP Webpage](#). It is also important that any staff WF1 access be de-activated upon their departure.

While Workforce One will require you to enter an assessment prior to opening a training activity, some providers are still utilizing the Covid waivers and do not have the ability to administer an assessment at this time. If your organization is unable to provide an assessment in-person, you may enter an "Other" assessment, and enter the participants highest completed grade level in the Assessment page to be able to open the Credentialed training activity. Please ensure that you are following the entire [COVID Waiver](#) process and case noting properly.

Trade Adjustment Assistance (TAA)

Please email all questions and customer applications to the Trade Adjustment Assistance general email at deed.taa@state.mn.us

TAA Co-enrollment Policy is Live

The Trade Adjustment Assistance (TAA) **Co-enrollment policy was finalized and posted** at this link:

<https://apps.deed.state.mn.us/ddp/PolicyDetail.aspx?pol=570>

IRS Mileage Rate for Travel in 2023

The IRS announced the mileage rate for 2023: For customers traveling to TAA-funded training or using Job Search Allowance, the rate is \$.655 (that's 65.5 cents per mile). For Relocation Allowance, the rate is \$.22 (22 cents per mile).

Program Restoration

TAA program restoration was included in the FY23 omnibus bill. Department of Labor will release a TEGL which will guide states on the next steps. [Previous Partner Express newsletters](#) include articles related to the phased termination that the TAA Program entered on 7/1/22.

Petitions

Petitions can still be filed, but DOL's investigation is paused until the TEGL is released. Here's the link to check the status of petitions with U.S. Department of Labor:

https://www.doleta.gov/tradeact/petitioners/taa_search_form.cfm

Filed after July 1

- Torax Medical, St Paul
- Turck, Inc., Plymouth
- Ball Corp, St Paul