

# Dislocated Worker, Adult Career Pathways, and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, March 1, 2023

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## Dislocated Worker and Federal Adult Programs (DWFAP)

### DW Eligibility Policy:

- There are now two separate policies (WIOA and DW specific).
- *All partners are required to update their DW Eligibility Policy to align with the updated policies.*
- A [recording of the policies review webinar](#), held on Feb 1<sup>st</sup> and 2<sup>nd</sup>, is available.
- Changes were made to Workforce One to update the eligibility screen.
- Updated policies are live on MN DEED website:
  - [WIOA Dislocated Worker Eligibility Policy](#)
  - [State Dislocated Worker Eligibility Policy](#)
- Additional Links:
  - [Answers to questions in the Chat](#)
  - [Selective Service Information for Under 18 – WIOA](#)
  - [Exit Procedure and Exit Reasons Defined](#)
  - [Pseudo SSN Procedure](#)
  - [WF1 Exit Reasons Explained](#)
  - [DW eligibility changes](#)
  - [DW Acceptable Documentation List](#)

### DOL Monitoring Visits:

- Opioid National Dislocated Worker Grant – March 20, 2023
- RETAIN – May 2-3, 2023

### Converting Layoffs Into Minnesota Businesses (CLIMB)

- Unemployment Insurance (UI) is returning to pre-pandemic process for individuals enrolled in State Dislocated Worker CLIMB activity. See more information in [February 2023 edition of Partner Express Newsletter](#).

### Minnesota Job Skills Partnership Board (MJSP)

- The Minnesota Job Skills Partnership (MJSP) Board will be meeting on March 6, 2023, 11:00 am to 3:00 pm. All MJSP meetings are open to the public. [Learn more](#).
- SLIG Preliminary Performance and recommendations will be made.

### Re-entry Pilot Grant

- Official Announcement coming soon
- All applicants will be receiving official notification of award or non-award.

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---

## Senior Community Service Employment Program (SCSEP)

- **Grants Performance Management System (GPMS)**

- GPMS all grantee training was conducted on 01/31/2023. A follow up Technical Assistance Session (GPMS Live Office Hours) was officially launched on 02/15/2023. Going forward the GPMS Team will host bi-weekly GPMS Live Office Hours Sessions to provide additional Technical Assistance. Invitations will be sent out soon.
- Please visit the GPMS site at [WorkforceGPS](#) for all GPMS training recordings, GPMS e-newsletters, other GPMS resources and related materials. The FAQ is a great resource for questions and answers already covered. Remember to always check it out when you have a question just in case it is already answered.
- A second GPMS training session is planned to take place around the second week of March 2023, stay tuned for the official announcement before end of February 2023.
- GPMS Tip: *Eligibility date is the date the applicant was determined eligible, not the date of the data entry.*

- **PY 2022 participant and host agency customer satisfaction surveys**

- The PY 2022 participant and host agency customer satisfaction surveys will be launched in the late winter of 2023. Alerting participants and host agencies to expect the survey is the key to getting a good response rate. Sub-grantees should now begin (if haven't already) to tell participants and host agencies that the surveys will be going out around the beginning of March 2023 and that they may be selected to receive a survey. Remember to explain to participants and host agencies that:
  - The survey responses are private and will not be used in any way that identifies the respondents, the completed surveys will be returned to The Charter Oak Group in a postage-paid, self-addressed envelope
  - No one will see any individual responses
  - The responses will be used to help make the program better
  - It is very important to the sub-grantee that everyone complete the surveys.

## Retaining Employment and Talent after Injury/Illness Network (RETAIN)

- MN RETAIN continues to scale its efforts across Minnesota. >850 people have enrolled!
- Success Story:
  - Mason was an assistant director of health services for an assisted-living facility when he was admitted to the Mayo Clinic after a serious car accident. The RETAIN program was created for people like Mason, who faced a lengthy recovery that would delay his return to work.
  - "After six months working with RETAIN, I am now a director of nursing, making almost double what I made at the time of the accident."
  - Click to read [Mason's full success story](#).
- Do you or someone you know have an injury or illness that affects their work? Visit [mnretain.com](http://mnretain.com) to see if RETAIN could help!

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---

## Questions from the Field

**QUESTION 1: We have experienced a couple of enrollments where the applicant identifies as non-binary, uses the pronouns they/them, and changes their name (not legally) to a non-gender-specific one. How can we ensure our programs can be more respectful and supportive, e.g., using the "legal" name to verify identity and what must be listed on the IEP to match the legal name.**

**ANSWER 1:** We are not aware of an official DOL policy or guidance on this topic, but this is a good opportunity to examine the information collected and stored on forms and in case management systems. Any program applicant/participant should be able to request that they be addressed in interactions and communications by their preferred name and pronouns, even in the absence of a legal name change. Program application paperwork should include preferred name. It is important to look at your local intake process to avoid situations such as this. In addition, a case note should be entered in WF1 documenting the participant's preferred name and pronouns.

**QUESTION 2: Do participants need to be exited as soon as they obtain employment?**

**ANSWER 2:** No. Exiting the program should be on a case-by-case basis. There is nothing disallowing a participant from receiving continued services after they obtain employment as long as they are justifiable. For example, many people need support services during their first months of employment because they haven't received steady paychecks yet.

**Recommendation:** Communicate with the participant when they notify you about their employment opportunity to discuss any open activities on their case.

- 1) If they are currently receiving a service needed to secure their employment such as completing a training program ask them the following:
  - If they will be able to support the training on their own or if their new employer will be assisting with the costs of training moving forward.
    - Provide them a self-addressed stamped envelope and request they mail you the completed credential/transcript as soon as they receive it.
    - Discuss their eligibility for Follow-up Services during the 12 months following their program exit date (case note this discussion).
    - Close all activities on their WF1 case record and open the "Employed, Pending Exit" activity with the date you were informed of their new employment.
    - Enter all details required in the WF1 Exit Detail screen and save the exit as "Pending".
      - 90 days after the start date of the "Employed, Pending Exit" activity, the WF1 system will automatically exit the case using the information entered in the Exit Detail screen retroactively to the start date of the pending activity.
      - If the participant returns for additional services (commonly Support Services), provide the service (if the request meets your local policy justification) and
        - edit the "Employed, Pending Exit" activity's start date to the new last date of service and
        - case note the service provided and the pending exit activity's extension.
  - If they need continued assistance from the program in order to complete the required training,

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MAWB Job Seeker Services Meeting, March 1, 2023

this will qualify as a service being provided that extends their program exit date.

- Inform the participant they will need to maintain compliance with all program requirements, policies, and rules during the time they are enrolled (including communication requirements, IEP updating, and timely submittance of requested information).
  - Continue serving the participant as normal.
- If they are not currently receiving a service needed to secure their employment
- Discuss their eligibility for Follow-up Services during the 12 months following their program exit date (case note this discussion).
  - Close all activities on their WF1 record and open the “Employed, Pending Exit” activity with the date you were informed of their new employment.
  - Enter all details required in the WF1 Exit Detail screen and save the exit as “Pending”.
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## Program Performance

PY22 through Quarter Two Performance Scorecards:

- See Attached PDFs for individual WDA/SLIG performance information
  - WIOA Adult Performance PY22 Q2
  - Total DW Performance PY22 Q2
  - State DW Performance PY22 Q2
  - WIOA DW Performance PY22 Q2
  - WIOA DWG Scorecard PY22 Q2

PY22 through Quarter Two Performance:

The State is successful in meeting all negotiated performance goals!!

PY22 Q2 Statewide Performance Outcomes	Served	2nd Quarter Employment	4th Quarter Employment	Median Earnings	Credential Attainment
Total Dislocated Worker	3,303	SUCCESSFUL	EXCEEDING	EXCEEDING	EXCEEDING
State Dislocated Worker	2,817	SUCCESSFUL	SUCCESSFUL	EXCEEDING	EXCEEDING
WIOA Dislocated Worker	932	SUCCESSFUL	EXCEEDING	EXCEEDING	EXCEEDING

# Dislocated Worker, Adult Career Pathways, and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, March 1, 2023

DWG	235	SUCCESSFUL	SUCCESSFUL	EXCEEDING	EXCEEDING
WIOA Adult	1,349	EXCEEDING	EXCEEDING	EXCEEDING	EXCEEDING
EXCEEDING = achieving higher than the negotiated performance standard					
SUCCESSFUL = achieving at least 50% of the negotiated performance standard					
UNSUCCESSFUL = achieving less than 50% of the negotiated performance standard					

Should you have any performance or data entry questions, please contact the State Program Administrator Coordinator, Amy Carlson, at [amy.carlson@state.mn.us](mailto:amy.carlson@state.mn.us).

## Use Dislocated Worker General Email to Reach All Team Members

Please continue to email requests, reports, technical assistance questions, etc. to the Dislocated Worker Federal Adult Programs general email at [DWFAPrograms.DEED@state.mn.us](mailto:DWFAPrograms.DEED@state.mn.us)

## Adult Career Pathways Programs

Kelly Kleppen has left her position within the ACP team. All Grantees previously managed by Kelly have been reassigned and should have received an email from your new Coordinator. If you are unsure who your Coordinator is, please reach out to Ann Meyers at [ann.meyers@state.mn.us](mailto:ann.meyers@state.mn.us).

Mike McCrownsey, ACP Monitor will be transferring to a new position within DEED effective March 8th. A Job posting will come out soon for a new monitor.

The *ACP Provider Training List for SFY22-23* is now posted! Categorized by industry sector, this is a list of projects funded through DEED's Employment and Training Division, Adult Career Pathways during SFY22-23. Each provider listed is linked to their website for easy referral. Please reach out to Jenilee Drilling ([Jenilee.drilling@state.mn.us](mailto:Jenilee.drilling@state.mn.us)) if updates or changes need to be made to the list.

With the Legislation starting to meet for SFY24-25 budget, we encourage Grantees and interested organizations to check out the [DEED Competitive Grants and Contracts](#) page for SFY24-25 programs. The site posts all outgoing grants and open-ended PT services. Each solicitation includes a brief description of work and a link to its Request for Proposals (RFP). [Sign up to receive emails](#) when new opportunities are listed. Also another suggestion is to watch the legislative sessions as you can see what is being proposed and if/when it gets funded.

## [Mn Family Resiliency Partnership \(Federally known as Displaced Homemaker Program\)](#)

The MN Family Resiliency Partnership (MFRP) assists individuals who have spent a substantial number of years in the home providing homemaking services and have been dependent upon the financial support of another. For more information about the [Minnesota Family Resiliency Partnership program](#) check out DEED's ACP webpage.

## [Workforce One- ACP Programs](#)

**REMINDER:** Providers are required to enter all Workforce One data within 15 days of the occurrence. When

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MAWB Job Seeker Services Meeting, March 1, 2023

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determining past performance, it is important that each Grantee enter data in Workforce One in a timely manner. If you need further assistance with your data entry or are seeing discrepancies in your data, please reach out to your Program Coordinator.

## Trade Adjustment Assistance (TAA)

*Please email all questions and customer applications to the Trade Adjustment Assistance general email at [deed.taa@state.mn.us](mailto:deed.taa@state.mn.us)*

## Department of Labor Monitoring Visit

The U.S. Department of Labor (DOL) is tentatively scheduled to monitor Minnesota TAA in August. TAA will provide details as we receive information from DOL.

## Program Restoration

TAA program restoration was included in the FY23 omnibus bill. Department of Labor will release a TEGL which will guide states on the next steps. [Previous Partner Express newsletters](#) include articles related to the phased termination that the TAA Program entered on 7/1/22.

## Petitions

Petitions can still be filed, but DOL's investigation is paused until the TEGL is released. Here's the link to check the status of petitions with U.S. Department of Labor:

[https://www.doleta.gov/tradeact/petitioners/taa\\_search\\_form.cfm](https://www.doleta.gov/tradeact/petitioners/taa_search_form.cfm)

Filed after July 1

- Torax Medical, St Paul
- Turck, Inc., Plymouth
- Ball Corp, St Paul
- Nordson Medical, Eagan