MINNESOTA ASSOCIATION OF WORKFORCE BOARDS

Policy and Issues Committee Minutes

March 16, 2023

Discussed progress on MOU/IFAs—main issues:

- Which cost allocation methods to use for what costs?
- How to fund costs for Universal Customers
    - VRS says they can't pay to serve universal customers
- Cybrarian still exists but it's being dismantled, doesn't cover all uses
- MinnesotaWorks data can count customers who use the computer lab
    - Best source to count Reportable Individuals
- FTE Count - how do we count FTEs when some employees work remote or hybrid
- How do we count number of program participants if some are served off-site?
    - DOL training says all customers should be counted, whether they are served on-site at the center or off-site. Juanita has been given this same information.
- How do we define relative benefit?
- WIOA is clear that infrastructure costs should be covered, but 'additional costs' (including front desk/career lab staff costs) are not so black and white on whether you use actual costs or what a partner deems 'reasonable'-- Disagreement about reception/career lab costs among partners

Takeaways:

- We need participant data for each program—Jeanna will request it from DEED for each local area
- We should create a short list of Foundational Agreements that DEED and MAWB agree on to bring to the negotiations.
- Need to determine cost allocation basis first and then Juanita offered to develop a spreadsheet based on this for the local area
- Clarified there is typically one MOU for entire area—IFAs are generally done by center because partners differ in each location.
- One-stop budget—use actual costs if you have them, otherwise estimate the costs