

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, April 25, 2024

Partner Express monthly newsletter

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Staffing Updates:

- **Amy Carlson**, promoted to Supervisor of Performance Accountability.
- **Mohammed Farah** (from the monitoring team) started April 17th as a Performance Specialist.
- **Rasha Ahmed** (from MNIT) starts April 24th as a Performance Specialist.
- **Ann Malz**, TAA Specialist, is transitioning to a new role at the State Services for the Blind (SSB); last day 5/7/24.

Dislocated Worker and Federal Adult Programs (DWFAP)

Retaining Employment and Talent after Injury/Illness Network (RETAIN) – see PPT.

- MN RETAIN achieved its goal of 3,200 enrollments!
- The program is still active; however, enrollment has been paused.

TEGL 10-23:

- TEGL 10-23 – *Reducing Administrative Barriers to Improve Customer Experience in Grant Programs Administered by the Employment and Training Administration* – has been added to the ETA Advisory database and is now available at <https://www.dol.gov/agencies/eta/advisories/tegl-10-23>.
- Released on Wednesday, February 21, 2024, the purpose of this guidance is to provide grant recipients direction in developing policies, procedures, and practices that reduce unnecessary administrative barriers to serving customers seeking employment and training services.

Formula Funds – WIOA Adult, WIOA DW and State DW

Reminders:

- **PY22** funds must be spent out by June 30, 2024.
 - Cost category adjustment is allowed on the final Reimbursement Payment Request (RPR) if the total expended does not exceed the total approved budget. However, the Admin cost category cannot exceed 10% of total reimbursed.
 - If you must submit any modifications or transfer requests, do so no later than **April 26th** to allow time for processing.
 - Any remaining unused funds will be reallocated to Local Areas that have spent out their PY22 funds.
- **PY21 Reallocations** must be expended by June 2024, there will be no extension for reallocations.
- **PY24** funding information will be coming soon. Please be reminded that we usually have a limited turnaround time to plan, process, and execute agreements/workplans.
 - To help us move contract paperwork forward quickly, please begin having conversations internally and with your partners to complete sections that are not affected by the budget (e.g.: Narrative). Once the allocations are available, you can finalize your paperwork and send it in.
- **Carry Forward Requests** - Providers may request a waiver to carry forward more than 20% of their allocated PY23 funds into the second year of the grant using the provided template provided. Providers who expend or obligate at least 80% of their PY23 funds by the end of the 4th quarter do not need a waiver.

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, April 25, 2024

- Carry Forward Requests pertain to all formula grants: WIOA Adult, WIOA Dislocated Worker, and State Dislocated Worker.
- Submit waivers by May 31, 2024, to allow enough time for leadership approval and processing.
- Quarterly Progress Reports (QPRs) for the period ending March 2024 is due on April 30th. Updated form is attached.
- Monthly Financial Status Report (FSR)/Monthly Reimbursement Payment Request (RPR) are due the 20th day of the month following the preceding month-end. For example, the June RPR/FSR (June 30 end date) is due July 20.

[Dislocated Worker Spring 2024 Informational Webinar on Work-Based Training](#)

- Webinar will be held on **Thursday, May 16, 9:00 am to 12:30 pm**.
- Please help share information within your organizations so that those who need to attend will be aware of the event.
- Registration is important because the meeting link will be sent to registrants including any relevant information before and after the meeting. You can register on the [Office of Dislocated Worker and Federal Adult Program web page](#).

[Minnesota Jobs Skills Partnership \(MJSP\) Board Quarterly Meeting](#)

- The next meeting of the Board will be held on **Monday, June 17, 2024**.
- Supplemental Funding Requests are due on May 17th.
- Get more information on the MJSP Board [web page](#).

[Senior Community Service Employment Program \(SCSEP\)](#)

- **Quarter 3 Paid Hours:** SCSEP helpdesk scheduled the extraction of the PY 2023 Q3 data snapshot from GPMS for Friday, April 26th. Given that the Quarter 3 QPR will be pivotal in establishing the PY 2023 goals, it's crucial that your data is both complete and accurate. Kindly ensure all your Quarter 3 CSA hours are entered before April 26th.
- The PY 2023 hours will serve as the foundation for establishing a baseline for the PY 2024 and PY 2025 Goal Setting. Additionally, this will enhance the accuracy of the PY 2023 data and potentially lead to adjustments in the PY 2023 goals.
- It is understood that some grantees have experienced issues where hours previously entered and saved have vanished from the system. DOL continues to address the root cause. In the meantime, please refrain from using the Bulk Update function on the ADMIN CONSOLE to input hours. You can safely enter hours using one of the following three alternatives:
 - The Paid Hours utility, accessible at: Admin Console -> Manage Paid Hours. Please do not use the Bulk Update function.
 - The Assignment Paid Hours feature, located at: Cases > Assignments > Paid Hours.
 - Manage Paid Hours via the navigational path Related Actions > Manage Paid Hours.

Check out the [updated SCSEP web page](#) for information and resources. We'll continue to update the page as needed.

Use Dislocated Worker General Email to Reach All Team Members

Please continue to email requests, reports, technical assistance questions, etc. to the Dislocated Worker Federal Adult Programs general email at DWFAPrograms.DEED@state.mn.us.

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, April 25, 2024

Performance Updates for the Dislocated Worker and WIOA Adult

PY2022 Allocation and PY2021 Reallocation Closeout for the Dislocated Worker (DW) and WIOA Adult (AD) Programs.

Reminder: PY2022 allocations and PY2021 reallocations will be expiring on June 30, 2024.

All Workforce One (WF1) cases showing these funding streams within an open activity will need your attention.

State Dislocated Worker	WIOA Dislocated Worker	WIOA Adult
ANOKA WDA-12 2128500 State DW Form PY22	ANOKA WDA-12 21238000 WIOA DW Form PY22	ANOKA WDA-12 2123100 WIOA Adult Form PY22
CMJTS WDA-5 2058500 State DW Form PY22	CMJTS WDA-5 2058000 WIOA DW Form PY22	CMJTS WDA-5 2053100 WIOA Adult Form PY22
DAKOTA WDA-14 2148500 State DW Form PY22	DAKOTA WDA-14 2148000 WIOA DW Form PY22	DAKOTA WDA-14 2143100 WIOA Adult Form PY22
DULUTH WDA-4 2048500 State DW Form PY22	DULUTH WDA-4 2048000 WIOA DW Form PY22	DULUTH WDA-4 2043100 WIOA Adult Form PY22
HENNEPIN WDA-9 2098500 State DW Form PY22	HENNEPIN WDA-9 2098000 WIOA DW Form PY22	HENNEPIN WDA-9 2093100 WIOA Adult Form PY22
METP WDA-10 2108500 State DW Form PY22	METP WDA-10 2108000 WIOA DW Form PY22	METP WDA-10 2103100 WIOA Adult Form PY22
NEMOJT WDA-3 2038500 State DW Form PY22	NEMOJT WDA-3 2038000 WIOA DW Form PY22	NEMOJT WDA-3 2033100 WIOA Adult Form PY22
NW PIC WDA-1 2018500 State DW Form PY22	NW PIC WDA-1 2018000 WIOA DW Form PY22	NW PIC WDA-1 2013100 WIOA Adult Form PY22
RAMSEY WDA-15 2158500 State DW Form PY22	RAMSEY WDA-15 2158000 WIOA DW Form PY22	RAMSEY WDA-15 2153100 WIOA Adult Form PY22
RURAL CEP WDA-2 2028500 State DW Form PY22	RURAL CEP WDA-2 2028000 WIOA DW Form PY22	RURAL CEP WDA-2 2023100 WIOA Adult Form PY22
S CENTRAL WDA-7 2078500 State DW Form PY22	S CENTRAL WDA-7 2078000 WIOA DW Form PY22	S CENTRAL WDA-7 2073100 WIOA Adult Form PY22
SBETC WDA-17 2178500 State DW Form PY22	SBETC WDA-17 2178000 WIOA DW Form PY22	SBETC WDA-17 2173100 WIOA Adult Form PY22
SE WDI WDA-8 2088500 State DW Form PY22	SE WDI WDA-8 2088000 WIOA DW Form PY22	SE WDI WDA-8 2083100 WIOA Adult Form PY22
SW PIC WDA-6- 2068500 State DW Form PY22	SW PIC WDA-6 2068000 WIOA DW Form PY22	SW PIC WDA-6- 2063100 WIOA Adult Form PY22
WASHINGTON WDA-16 2168500 State DW Form PY22	WASHINGTON WDA-16 2168000 WIOA DW Form PY22	WASHINGTON WDA-16 263100 WIOA Adult Form PY22
WINONA WDA-18 2188500 State DW Form PY22	WINONA WDA-18 2188000 WIOA DW Form PY22	WINONA WDA-18 2183100 WIOA Adult Form PY22
AEOA 2218700 State DW Form PY22	Duluth PY21 WIOA DW 1048001 Reallocation	Duluth PY21 WIOA AD 1043101 Reallocation
AIOIC 2398700 State DW Form PY22	NEMOJT PY21 WIOA DW 1038001 Reallocation	NEMOJT PY21 WIOA AD 1033101 Reallocation
AVIVO 2458700 State DW Form PY22	Rural CEP PY21 WIOA DW 1028001 Reallocation	Rural CEP PY21 WIOA AD 1023101 Reallocation
GES 2438700 State DW Form PY22	S Central PY21 WIOA DW 1078001 Reallocation	S Central PY21 WIOA AD 1073101 Reallocation
HIRED 2928700 State DW Form PY22	SBETC PY21 WIOA DW 1178001 Reallocation	SBETC PY21 WIOA AD 1173101 Reallocation
JFCS 2878700 State DW Form PY22	SE WDI PY21 WIOA DW 1088001 Reallocation	SE WDI PY21 WIOA AD 1083101 Reallocation
MN TEAMSTER 2748700 State DW Form PY22	SW PIC PY21 WIOA DW 1068001 Reallocation	SW PIC PY21 WIOA AD 1063101 Reallocation
	Winona PY21 WIOA DW 1188001 Reallocation	Winona PY21 WIOA AD 1183101 Reallocation

State Dislocated Worker Cases currently accessing PY22 Allocations as of April 17, 2024	Number of Cases Currently Accessing PY22 State DW Allocations	PERCENT of all DW Cases Currently Accessing PY22 Allocations
STATEWIDE	1,153	31.7%

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, April 25, 2024

WIOA Adult and WIOA Dislocated Worker Cases currently accessing PY22 Allocations as of April 17, 2024	Number of Cases Currently Accessing PY22 WIOA DW Allocations	PERCENT of all DW Cases Currently Accessing PY22 Allocations	Number of Cases Currently Accessing PY22 WIOA AD Allocations	PERCENT of all WIOA AD Cases Currently Accessing PY22 Allocations
STATEWIDE	368	10.1%	454	41.8%

Dislocated Worker and WIOA Adult Grantee Cases currently accessing PY21 Reallocations as of April 17, 2024	Number of Cases Currently Accessing PY21 WIOA Reallocations	PERCENT of all DW Cases Currently Accessing PY21 Reallocations	Number of Cases Currently Accessing PY21 WIOA AD Reallocations	PERCENT of all WIOA AD Cases Currently Accessing PY21 Reallocations
STATEWIDE	20	0.1%	54	5.0%

If the participant will continue receiving a service currently supported by PY2022 allocations or PY2021 reallocations after June 30, 2024, a new activity will need to be opened for each continuing service the participant will move forward receiving.

Reminder: All Dislocated Worker and WIOA Adult program year formula allocations (small layoff grants/WIOA Adult allotments) remain active for two years.

- PY2022 = July 1, 2022 – June 30, 2024
- PY2023 = July 1, 2023 – June 30, 2025
- PY2024 = July 1, 2024 – June 30, 2026

This means, their new activity will need a PY2023 or PY2024 formula grant selected within them depending on your agencies budget. PY2024 allocation funding streams will be activated as soon as those contracts are executed through DEED's Fiscal team.

IMPORTANT PY22 ALLOCATION & PY21 REALLOCATION WF1 CLOSEOUT INFORMATION

- All activities with a PY2022 allocation or PY21 reallocation selected within them cannot have a start date after June 30, 2024. They must also have an end date no later than June 30, 2024.
- If any participant will continue receiving a service captured in an activity that is currently showing a PY2022 allocation or PY21 reallocation supporting that service financially, that activity needs to be copied within the participant's WF1 activity detail screen.
 - The new activity will need a start date of July 1, 2024.
 - An active funding source (PY2023 or PY2024) will need to be selected within them as the grant financially supporting the continued service.
- To help in this funding source transition
 - Amy Carlson will mass close all currently open PY2022 funded activities with an end date of June 30, 2024, which means you will only need to open/copy the old activities.
 - If you want to close the old activities yourself with a date no later than 06/30/2024, that is perfectly fine.

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, April 25, 2024

- If you choose not to close them yourself, it will be taken care of for you.
 - This mass activity closure will begin August 1, 2024.
 - If there are cases without open activities on record showing an active grant as the funding source, the mass closure will not work for those cases.
 - Any cases that show they cannot be included in the PY2022 activity closure will be emailed to the management team for the COFFR funding the case.
 - This communication will include directions on how the case manager needs to correct their data.
- Shortly after July 1, 2024, new funding streams will be added to your dropdown lists for PY2024 allocations.
 - The date these new funding streams will be available is dependent on when PY2024 contracts are in place.
 - Your management teams will be alerted as soon as your agency's PY2024 funding streams are available in WF1.

Program Year (PY) 2023 Quarter Two (Q2) Performance Outcomes compared to Negotiated Goals

Attached you will find the performance outcome spreadsheets for State Dislocated Worker, WIOA Dislocated Worker, DWG, and WIOA Adult programs. These are best when printed landscape, in color, and on 11x17 size paper.

PY23 through Q2 Statewide Performance Outcome Achievements	Served	2nd Quarter Employment	4th Quarter Employment	Median Earnings	Credential Attainment
State Dislocated Worker	3,734	SUCCESSFUL	SUCCESSFUL	EXCEEDING	EXCEEDING
WIOA Dislocated Worker	887	SUCCESSFUL	EXCEEDING	EXCEEDING	SUCCESSFUL
DWG	90	SUCCESSFUL	SUCCESSFUL	SUCCESSFUL	SUCCESSFUL
WIOA Adult	1,357	EXCEEDING	EXCEEDING	EXCEEDING	EXCEEDING
EXCEEDING = achieving higher than the negotiated performance standard					
SUCCESSFUL = achieving at least 50% of the negotiated performance standard					
UNSUCCESSFUL = achieving less than 50% of the negotiated performance standard					

PY23 Q2 Statewide Performance Outcomes	Served	2nd Quarter Employment Goal	2nd Quarter Employment Outcome	2nd Quarter Employment Numerator	2nd Quarter Employment Denominator
State Dislocated Worker	3,734	80.0%	78.8%	869	1,103
WIOA Dislocated Worker	887	80.0%	79.8%	408	511
DWG	90	80.0%	68.7%	68	99
WIOA Adult	1,357	71.0%	82.4%	356	432

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, April 25, 2024

PY23 Q2 Statewide Performance Outcomes	4th Quarter Employment Goal	4th Quarter Employment Outcome	4th Quarter Employment Numerator	4th Quarter Employment Denominator
State Dislocated Worker	79.0%	77.1%	1,170	1,518
WIOA Dislocated Worker	79.0%	80.0%	521	651
DWG	79.0%	60.0%	30	50
WIOA Adult	69.0%	76.7%	273	356

PY23 Q2 Statewide Performance Outcomes	Median Earnings Goal	Median Earnings Outcome
State Dislocated Worker	\$12,300	\$13,116
WIOA Dislocated Worker	\$12,300	\$12,821
DWG	\$12,300	\$10,716
WIOA Adult	\$7,600	\$9,352

PY23 Q2 Statewide Performance Outcomes	Credential Attainment Goal	Credential Attainment Outcome	Credential Attainment Numerator	Credential Attainment Denominator
State Dislocated Worker	78.0%	81.1%	579	714
WIOA Dislocated Worker	78.0%	73.5%	214	291
DWG	78.0%	75.0%	18	24
WIOA Adult	73.0%	73.8%	166	225

- Performance goals are based on negotiated standards for PY2023.
- Color Key:
 - Blue are the negotiated performance standards
 - Green means the set goal was met or exceeded
 - Yellow means at least 50% of the goal was met
 - Red means less than 50% of the goal was met
- Served are all participants accessing the program during the actual program year (real-time).
- Getting a Job results based on participant exits July 1, 2022 – December 31, 2022, except those exited with exclusion. This indicator measures each participant’s employment status during the 2nd quarter after exiting the program. Formula: Percent of employed exits divided by all exits during the reporting period.

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, April 25, 2024

- Keeping a Job results based on participant exits January 1, 2022 – June 30, 2022, except those exited with exclusion. This indicator measures each participant’s employment status during the 4th quarter after exiting the program. Formula: Percent of employed exits divided by all exits during the reporting period.
- 2nd Quarter Median Earnings results based on participant exits July 1, 2022 – December 31, 2022, except those exited with exclusionary reason and those showing zero earnings. This indicator measures the median earning during the 2nd quarter after exiting the program.
- Credential Attainment results based on participant exits January 1, 2022 – June 30, 2022, except those exited with exclusionary reason and those who did not attend credential type training. This indicator measures the percent of participants who received a credential after attending training.

IMPORTANT UPDATES:

The United States Department of Labor (DOL), the State Wage Interchange System (SWIS), and their impacts to Workforce One’s (WF1) Roster Details and Candidate for Supplemental Wage Information Report’s (CSWIR) availability.

The DOL and State Wage Interchange System (SWIS) have provided initial guidance on what changes are required for WF1 to reinstate wage data on its reports.

- 1 Guidance received:
 - a. Agency representatives and staff who will have the ability to run these reports will need to sign acknowledgements.
 - b. All other users will be restricted from accessing this data.
- 2 Next steps:
 - a. Members of the Performance and Technical Management Team (PTM) at DEED and WF1 staff are awaiting additional guidance on clarifying questions sent to the DOL.
 - b. The WF1 team/PTM are working through technical considerations as to how to accomplish these new requirements including tracking agency and user agreements to access SWIS data and determining how to restrict access when agreements are not signed or expired.
 - c. We hope to receive this information from the DOL soon.
 - i. Until then, please continue to reach out to your program performance specialist at DEED HQ for assistance.

Minnesota’s Career and Education Explorer’s Eligible Training Provider List (ETPL) and its redesign project, site testing, and upcoming Demonstrations.

1. The current Career and Education Explorer (CEE) can be found here: [Minnesota Career and Education Explorer \(ETPL\)](#)
2. The team is working to update the state’s CEE to ensure compliance with Workforce Innovation and Opportunity Act (WIOA) reporting requirements.
 - a. These updates are expected to simplify the process of drilling into the listed trainings to provide better search results.
 - b. The updates will assist by providing additional columns allowing users to quickly search and compare trainings by the type of training they were deemed.
 - i. WIOA Certified
 1. Occupationally specific and industry recognized credentialed training.

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, April 25, 2024

2. WIOA funds used to support participants in this type of training can be coded to training costs.
 - ii. Non-credentialed
 1. Occupationally specific and industry recognized training that does not end in a credential. (This includes test prep programs and courses).
 2. WIOA funds used to support participants in this type of training can be coded to training costs.
 - iii. Apprenticeships
 1. Registered Apprenticeship programs approved through Minnesota’s Department of Labor and Industries that end in a credential.
 2. WIOA funds used to support participants in this type of training can be coded to training costs.
 - iv. Basic Skills Training
 1. All other listed trainings that increase basic skills, work readiness skills, or are prevocational services.
 2. These trainings are OHE compliant with a valid license or exemption status.
 3. WIOA funds can be used to support all participants in this type of training.
 - a. If these are in conjunction with a listed WIOA Certified or Non-credentialed training, they can be coded to Training costs.
 - b. If these are the only trainings attended, they must be coded to Career Service costs.
3. System Testers:
 - a. A selection of known ETPL system users from local areas (LWDA & Non-profit agencies) will be invited to participate in testing the newly redesigned CEE.
 - i. Testing will begin late April 2024
 1. Since this tool is open to the public and many users are not part of the workforce system, testers will receive minimal information on how to use the enhanced site.
 2. Testers will play with the new system to determine if they are able to find the information required to move forward with participant plans.
 3. Testers will be asked to provide feedback on the following.
 - a. Feedback on missing required elements needed for participant plan approvals.
 - i. These will be added to the project’s priority list.
 - b. User ease feedback
 - i. Will be discussed and, if approved, applied to the system during regular scheduled system maintenance events.
4. Scheduled System Launch and Demonstrations:
 - a. Invitations will be sent to all local area leadership.
 - i. Local leadership can forward the invitation to staff they think should attend.
 - ii. Invitations are anticipated to have a meeting date in early May 2024.

Should you have performance or data entry questions, please contact the Performance Accountability Supervisor for ETP Adult programs, Amy Carlson, at amy.carlson@state.mn.us.

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, April 25, 2024

Trade Adjustment Assistance (TAA)

Please email all questions and customer applications to the Trade Adjustment Assistance general email at deed.taa@state.mn.us

Policies Posted for Public Comment

TAA invites you to review the following policies and **submit feedback** via [this link](#).

- Computer and High Technology
- Tools and Required Items
- Use of Labor Market Information

Technical Assistance

In July, TAA is planning a **1-hour virtual event for Dislocated Worker Counselors** to hear an overview of TAA status, benefits, and outreach efforts. The date and material may change if Congress reauthorizes the program before July. At any time, if you have questions or would like 1:1 assistance, please email the team at deed.taa@state.mn.us.

Virtual Informational Sessions on May 22

Minnesota TAA is **hosting virtual informational sessions on Wednesday, May 22 at 8:00am and 5:30pm** for people who may be eligible to apply for TAA benefits under older petitions. The team invites people based on their petition and layoff dates. As always, TAA will refer attendees to enroll in the DW program to access their TAA benefits. Thank you in advance for your work to serve these shared customers, some of whom may have been laid off under a TAA petition years ago. Links to the sessions are at <https://www.careerforcemn.com/TAA>

TAA Program Status and Funding

TEGL 07-23 - *Ongoing Operations of the Trade Adjustment Assistance (TAA) for Workers Program During Phase-Out Termination* is available at [TEGL 07-23 | U.S. Department of Labor \(dol.gov\)](#).

As a reminder, the **TAA program has funding and continues to serve customers. TAA must be the primary source of funding** for customers who are eligible.

TAA will perform various outreach efforts this summer to ensure those who are eligible for TAA are aware of the benefits available. **Contact TAA with outreach suggestions or to ask about an individual's eligibility.**

Petitions

Petitions can still be filed, but DOL's investigation is paused until program restoration or reauthorization. Here's the link to check the status of petitions with U.S. Department of Labor: <https://www.dol.gov/agencies/eta/tradeact>

Filed after July 1, 2022

- Torax Medical, St Paul
- Turck, Inc., Plymouth
- Ball Corp, St Paul
- Nordson Medical, Eagan
- Optum, Hopkins
- United Language Group, Minneapolis
- Sleep Number, Minneapolis
- Tescom Corporation, Elk River
- BCS Automotive, Winona