

Adult Career Pathways Program Updates

MAWB Job Seeker Services Meeting, May 21, 2025

Adult Career Pathways Programs

We are currently in the process of developing a new program, *Growing Careers: Agriculture Workforce*. The anticipated release of the request for proposal for this competitive program is June 2, 2025. This will focus on increasing the agriculture industry through relevant training, paid work experience, and job placement.

The link to ACP RFPs can be found at DEED's Competitive Grants and Contracts webpage:

<https://mn.gov/deed/about/contracts/open-rfp.jsp>.

File Management Update Reminder: Electronic Document Storage

Effective July 1, 2025, all local state and federal Employment and Training Program Partners must transition from paper (hard) copy participant files to maintaining electronic participant records using Workforce One (WF1, which includes the upload of all required participant source documentation (including all participant eligibility documents, employment plans, and support services documentation) into Electronic Document Storage (EDS) also known as Document Summary within WF1.

ACP Contracts

For contracts ending June 30, 2025, please keep in mind the following:

- All data entry must be completed 45 days from the end date of the contract
- All participant records must exit in Workforce One by Tuesday, July 15, 2025. For participant records exited after June 30, 2025, you will need to use the exit date of June 30, 2025.
- Your Final Grant Report is due July 30, 2025. Please use the "Final Grant Report Closeout" template found on the ACP Webpage under [Forms](#).

Please be mindful that performance in previous grants will be taken into consideration for future grants. It is important to remain up to date on your data entry and work towards job placement and retention for your participants.

Contracts Being Extended – Reminder

For any contracts receiving an extension, please remember that any MOUs or contracts you hold with partners/subgrantees will also need to be extended. MOUs and contracts must be valid for the full duration of your contract with DEED or for the duration of the service the partner is providing. If an MOU/contract is revised, please send an updated version to your ACP Program Coordinator.

Success Stories

We'd love to learn about the amazing work you're doing and how it is positively impacting the lives of participants throughout the State of Minnesota! To submit a success story, please fill out this brief [ACP Success Stories Form](#).