

Partner Express Monthly Newsletter

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WIOA Adult and WIOA Dislocated Worker Programs

- **PY22 reallocations** must be expended by **June 30, 2025**. See performance related updates below for grants that require attention.
- **PY23 grants** – must also be expended by **June 30, 2025**. Unspent funds will be reallocated to Local Areas that have spent out their PY23 funds.
- **PY24 Carry Forward Requests** – 15 requests have been received and are being processed. Approvals will be sent out in the upcoming weeks.
- **PY25 grant contracts** – 30/32 planning documents have been received and are being processed. Please send in your planning documents as soon as possible. Providers will have access to funds as soon as contracts are fully executed and funding streams set up in WorkforceOne (WF).

State Dislocated Worker Programs

- **PY23/SFY24 Formula Grants** – must also be expended by **June 30, 2025**. Unspent funds will be returned to the Workforce Development Fund.
 - **IMPORTANT NOTICE:** DEED is granting a one-time exemption for SFY24 formula grant funds. All grantees with remaining SFY24 funds are allowed to reallocate funding within and across the cost categories (Administrative, Career, Training, Support). [See attached memo for details.](#)
- **PY24/SFY25 Carry Forward Requests** – 11 requests have been received and are being processed. Approvals will be sent out in the upcoming weeks.
- **PY25/SFY26 grant contracts** – Planning documents are due by **Friday, June 27, 2025**. Please send it in sooner if possible. Providers will have access to funds as soon as contracts are fully executed and funding streams set up in WorkforceOne (WF). This grant is effective July 1, 2025 – June 30, 2027.
- **State Dislocated Worker Category Nine Eligibility Clarification** – Note that a documented job loss is required for all participants, even if the person is now working in what is considered a stopgap/interim employment. [Please see attached guidance for details.](#)

State Dislocated Worker Program Re-Entry Pilot Grant

- Authorized by the Minnesota Job Skills Partnership Board (MJSP) in 2023, the funding has served **591 returning citizens** and expended **\$2.5 Million**.
- This pilot grant will be ending **June 30, 2025**, with no extensions.
- Closeout Procedures: A step-by-step PowerPoint outlining the closeout process, along with a quick-reference one-pager summarizing the key tasks for smoothly closing out participants was shared at the monthly grantee call.
- A closeout/ Final Quarter Progress Report (QPR) template will be sent to providers by June 25. The Final QPR will be due July 31, 2025.
- **Thank you for all our partners for the good work done through this grant.**

Senior Community Service Employment Program (SCSEP)

- DOL has notified states that the PY25 funding TEGL for SCSEP will be released later than previously anticipated and is gathering information on the impact of the late release. If you have not done so, please reach out to your coordinator with information on the following:
 - Please send us how the late release of the Notice of Award will impact your organization and
 - Plans you may have in place for participants (unpaid leave, break in service, etc.).
- The PY 2025 Workplan and Budget Forms, have been sent to all providers. Providers should start gathering the necessary information and prepare their funding renewal applications. For more information and resources, visit the [SCSEP webpage](#).

Retaining Employment and Talent After Injury/Illness Network (RETAIN)

- RETAIN is resuming enrollment at the end of June. Eligible individuals include those who:
 - Live and work in Minnesota
 - Have worked within the past 6 months
 - Have an injury or illness that affects work or an upcoming surgery or procedure that will impact work.

Please refer participants for RETAIN eligibility determination to RETAIN's Return-to-Work Case Management team - worker@mnretain.com.

- Individuals may also be eligible under Category Eight of State DW. The [desk reference guide](#) may be a helpful resource, or please contact info@mnretain.com to connect directly with the RETAIN team.

Minnesota Job Skills Partnership Board Meeting

- The next board meeting will be held on **October 27, 2025**. Please reach out to the team with an intent to submit a Supplemental Funding Request at your earliest. Note that these requests are due 30 days before the Board meeting.

Updated CLIMB Policy Now Published

- The updated [Converting Layoffs Into Minnesota Businesses \(CLIMB\) policy](#) is now published. The CLIMB activity supports participants interested in starting or growing a business, using Minnesota State Dislocated Worker Program funds. The policy includes updated formatting, references, and additional guidance. At the bottom of the policy page, employment counselors can also access related documents required for steps necessary prior to entering a CLIMB activity on the participant's record in Workforce One (WF1). Relevant documents listed are:
 - "How Ready Am I to Start a New Business?" Assessment
 - "Lean Business Plan" Summary
 - "Business Assistance Registration" Form

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, June 25, 2025

- CLIMB Desk Reference
- CLIMB Checklist
- Sample Individual Employment
- Sample Lean Business Plan
- Dislocated Worker and Federal Adult Programs (DWFAP) Terms and Definitions

In addition, the CLIMB Toolkit for Employment Counselors has added resources to assist participants in their entrepreneurship journey. The toolkit can be found on the Office of Dislocated Worker and Federal Adult Programs (DWFAP) [web page](#).

Again, many thanks to the field for participating in CLIMB Listening Session on February 28, and for providing feedback and valuable insights throughout the process. We appreciate your partnership and all that you do to help Minnesotans.

Reminders

- **Quarter Progress Narrative Reports (QPR):** QPRs for all active grants are due by the *30th of each month* following the end of the quarter:
 - October 30th, January 30th, April 30th, and July 30th.
- **Requests for Reimbursements (RPRs) or Financial Status Reports (FSRs):** RPRs or FSRs are due on the *20th of every month* following the month of expenditure. These are required even if they do not have any expense claims for that period.

Reach the DW team

- Please continue to email requests, reports, technical assistance questions, etc. to the Dislocated Worker Federal Adult Programs general email at DWFAPrograms.DEED@state.mn.us.
- You can find additional information and resources on the Office of Dislocated Worker and Federal Adult Programs [website](#).

Program Performance Updates

Program Year (PY) 2023 Allocation and PY2022 Reallocation Closeout for the Dislocated Worker (DW) and WIOA Adult (AD) Programs.

Reminder: PY2023 allocations and PY2022 reallocations will be expiring on 6/30/25. All Workforce One (WF1) cases showing these funding streams within an open activity will need your attention.

STATE DISLOCATED WORKER	WIOA ADULT	WIOA DISLOCATED WORKER
AEOA 3218700 State DW Form PY23	ANOKA WDA-12 3123100 WIOA Adult Form PY23	ANOKA WDA-12 31238000 WIOA DW Form PY23
AIOIC 3398700 State DW Form PY23	CMJTS WDA-5 3053100 WIOA Adult Form PY23	CMJTS WDA-5 3058000 WIOA DW Form PY23
ANOKA WDA-12 3128500 State DW Form PY23	DAKOTA WDA-14 3143100 WIOA Adult Form PY23	DAKOTA WDA-14 3148000 WIOA DW Form PY23
AVIVO 3458700 State DW Form PY23	DULUTH WDA-4 3043100 WIOA Adult Form PY23	DULUTH WDA-4 3048000 WIOA DW Form PY23
CMJTS WDA-5 3058500 State DW Form PY23	HENNEPIN WDA-9 3093100 WIOA Adult Form PY23	HENNEPIN WDA-9 3098000 WIOA DW Form PY23
DAKOTA WDA-14 3148500 State DW Form PY23	ICCC WDA-1 3013100 WIOA AD Form PY23	ICCC WDA-1 3018000 WIOA DW Form PY23

Dislocated Worker and Trade Adjustment Assistance Program Updates

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DULUTH WDA-4 3048500 State DW Form PY23	METP WDA-10 3103100 WIOA Adult Form PY23	METP WDA-10 3108000 WIOA DW Form PY23
GES 3438700 State DW Form PY23	NEMOJT WDA-3 3033100 WIOA Adult Form PY23	NEMOJT WDA-3 3038000 WIOA DW Form PY23
HENNEPIN WDA-9 3098500 State DW Form PY23	NW PIC WDA-1 3013100 WIOA Adult Form PY23	NW PIC WDA-1 3018000 WIOA DW Form PY23
HIRED 3928700 State DW Form PY23	RAMSEY WDA-15 3153100 WIOA Adult Form PY23	RAMSEY WDA-15 3158000 WIOA DW Form PY23
ICCC WDA-1 3018500 State DW Form PY23	RURAL CEP WDA-2 3023100 WIOA Adult Form PY23	RURAL CEP WDA-2 3028000 WIOA DW Form PY23
JFCS 3878700 State DW Form PY23	S CENTRAL WDA-7 3073100 WIOA Adult Form PY23	S CENTRAL WDA-7 3078000 WIOA DW Form PY23
METP WDA-10 3108500 State DW Form PY23	SBETC WDA-17 3173100 WIOA Adult Form PY23	SBETC WDA-17 3178000 WIOA DW Form PY23
MN TEAMSTER 3748700 State DW Form PY23	SE WDI WDA-8 3083100 WIOA Adult Form PY23	SE WDI WDA-8 3088000 WIOA DW Form PY23
NEMOJT WDA-3 3038500 State DW Form PY23	SW PIC WDA-6- 3063100 WIOA Adult Form PY23	SW PIC WDA-6 3068000 WIOA DW Form PY23
NW PIC WDA-1 3018500 State DW Form PY23	WASHINGTON WDA-16 3163100 WIOA Adult Form PY23	WASHINGTON WDA-16 3168000 WIOA DW Form PY23
RAMSEY WDA-15 3158500 State DW Form PY23	WINONA WDA-18 3183100 WIOA Adult Form PY23	WINONA WDA-18 3188000 WIOA DW Form PY23
RURAL CEP WDA-2 3028500 State DW Form PY23	ANOKA WDA-12 2123101 WIOA AD Form PY22 Reallocation	ANOKA WDA-12 2128001 WIOA DW Form PY22 Reallocation
S CENTRAL WDA-7 3078500 State DW Form PY23	DULUTH WDA-4 2043101 WIOA AD Form PY22 Reallocation	DULUTH WDA-4 2048001 WIOA DW Form PY22 Reallocation
SBETC WDA-17 3178500 State DW Form PY23	METP WDA-10 2103101 WIOA AD Form PY22 Reallocation	METP WDA-10 2108001 WIOA DW Form PY22 Reallocation
SE WDI WDA-8 3088500 State DW Form PY23	NEMOJT WDA-3 203101 WIOA AD Form PY22 Reallocation	NEMOJT WDA-3 2038001 WIOA DW Form PY22 Reallocation
SW PIC WDA-6- 3068500 State DW Form PY23	NW PIC WDA-1 2013101 WIOA AD Form PY22 Reallocation	NW PIC WDA-1 2018001 WIOA DW Form PY22 Reallocation
WASHINGTON WDA-16 3168500 State DW Form PY23	RAMSEY WDA-15 2153101 WIOA AD Form PY22 Reallocation	RURAL CEP WDA-2 2028001 WIOA DW Form PY22 Reallocation
WINONA WDA-18 3188500 State DW Form PY23	RURAL CEP WDA-2 2023101 WIOA AD Form PY22 Reallocation	S CENTRAL WDA-7 2078001 WIOA DW Form PY22 Reallocation
Yellow Corporation 2023 Project	S CENTRAL WDA-7 2073101 WIOA AD Form PY22 Reallocation	SBETC WDA-17 2178001 WIOA DW Form PY22 Reallocation
3M 2023 4928600 Project	SBETC WDA-17 2173101 WIOA AD Form PY22 Reallocation	SE WDI WDA-8 2088001 WIOA DW Form PY22 Reallocation
	SE WDI WDA-8 2083101 WIOA AD Form PY22 Reallocation	SW PIC WDA-6- 2068001 WIOA DW Form PY22 Reallocation
	SW PIC WDA-6- 2063101 WIOA AD Form PY22 Reallocation	

State Dislocated Worker Cases currently accessing PY23 Allocations as of June 18, 2025	Number of Cases Currently Accessing PY23 State DW Allocations	PERCENT of all State DW Cases Currently Accessing PY23 Allocations
STATEWIDE	1,041	23.92%

WIOA Adult and WIOA Dislocated Worker Cases currently accessing PY23 Allocations as of June 18, 2025	Number of Cases Currently Accessing PY23 WIOA DW Allocations	PERCENT of all WIOA DW Cases Currently Accessing PY23 Allocations	Number of Cases Currently Accessing PY23 WIOA AD Allocations	PERCENT of all WIOA AD Cases Currently Accessing PY23 Allocations
STATEWIDE	144	20.25%	282	27.54%

Dislocated Worker and WIOA Adult Grantee Cases currently accessing PY22	Number of Cases Currently Accessing PY22	PERCENT of all DW Cases Currently	Number of Cases Currently	PERCENT of all WIOA AD Cases Currently

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, June 25, 2025

Reallocations as of June 18, 2025	WIOA DW Reallocations	Accessing PY22 Reallocations	Accessing PY22 WIOA AD Reallocations	Accessing PY22 Reallocations
STATEWIDE	21	2.95%	25	2.44%

If the participant will continue receiving a service currently supported by PY2023 allocations or PY2022 reallocations after 6/30/25, a new activity will need to be opened for each continuing service the participant will move forward receiving.

Reminder: All Dislocated Worker and WIOA Adult program year formula allocations (small layoff grants/WIOA Adult allotments) remain active for two years.

- PY2023 = July 1, 2023 – June 30, 2025
- PY2024 = July 1, 2024 – June 30, 2026
- PY2025 = July 1, 2025 – June 30, 2027

This means, their new activity will need a PY2024 or PY2025 formula grant selected within them depending on your agencies budget. PY2025 allocation funding streams will be activated as soon as those contracts are executed through DEED's Fiscal team.

IMPORTANT PY23 ALLOCATION & PY22 REALLOCATION WF1 CLOSEOUT INFORMATION

- All activities with a PY2023 allocation or PY22 reallocation selected within them cannot have a start date after 6/30/25. They must also have an end date no later than 6/30/25.
- If any participant will continue receiving a service captured in an activity that is currently showing a PY2023 allocation or PY22 reallocation supporting that service financially, that activity needs to be copied within the participant's WF1 activity detail screen.
 - The new activity will need a start date of 7/1/25.
 - An active funding source (PY2024 or PY2025) will need to be selected within them as the grant financially supporting the continued service.
- To help in this funding source transition
 - Mohamed Farah will mass close all currently open PY2023 funded activities with an end date of 6/30/25, which means you will only need to open/copy the old activities.
 - If you want to close the old activities yourself with a date no later than 6/30/25, that is perfectly fine.
 - If you choose not to close them yourself, it will be taken care of for you.
 - This mass activity closure will begin 8/1/25.
 - If there are cases without open activities on record showing an active grant as the funding source, the mass closure will not work for those cases.
 - Any cases that show they cannot be included in the PY2023 activity closure will be emailed to the management team for the COFFR funding the case.
 - This communication will include directions on how the case manager will need to correct their data.
- Shortly after 7/1/25, new funding streams will be added to your dropdown lists for PY2025 allocations.
 - The date these new funding streams will be available is dependent on when PY2025 contracts are in place.

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, June 25, 2025

- Your management teams will be alerted as soon as your agency's PY2025 funding streams are available in WF1.

Requests for Technical Assistance: Please email the performance team's general email address with your technical assistance needs: performanceap.deed@state.mn.us

Trade Adjustment Assistance

Gratitude:

Thank you for your work and collaboration with the TAA team! We value your partnership and appreciate your continued work to help TAA eligible individuals to access services and obtain their educational/employment goals.

Should you need assistance from the TAA Supervisor, please contact Amy Carlson at amy.carlson@state.mn.us.

Update on Possible Reauthorization of TAA:

The [Trade Adjustment Assistance Reauthorization Act of 2025](#) was sent to the Financial Committee by Senate on 4/10/25.

- This bill proposes reauthorization of the TAA program through 2031.
- It is co-sponsored by 11 Senators, including MN Senators Klobuchar and Smith.

TAA Informational Meetings:

- The Great 2025 TAA Outreach Events started in April 2025 and continued throughout June 2025.
 - We truly appreciate our great partnership with these local areas who graciously open their doors to host these important outreach events:
 - Central MN Jobs & Training Services locations in Hutchinson, Monticello, & Cambridge.
 - JET locations in Virginia and Hibbing.
 - Rural CEP location in Bemidji.
 - SE Workforce Development Inc. location in Rochester.
 - Dakota/Scott Counties location in Shakopee.
 - The City of Duluth.
 - Next up:

Workforce Development Area (WDA)	Meeting Location	Date of Event
WDA 06 SW MN PIC Inc	Marshall CareerForce	7/9/2025
WDA 16 Washington County	Woodbury CareerForce	7/23/2025
WDA 07 S Central Workforce Council	Mankato CareerForce	7/30/2025
WDA 17 Stearns/Benton Employment & Training (Career Solutions)	St. Cloud CareerForce	8/12/2025
WDA 15 Ramsey County Workforce Solutions	Roseville Library	8/19/2025
WDA 10 Minneapolis Employment and Training	Minneapolis North CareerForce	8/28/2025

If you have any questions about these events, please contact the TAA team at deed.taa@state.mn.us.

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, June 25, 2025

Petitions

Petitions can still be filed, but DOL's investigation is paused until program restoration or reauthorization. Here's the link to check the status of petitions with U.S. Department of Labor:

<https://www.doleta.gov/tradeact/petitioners>

Please email all questions and customer applications to the Trade Adjustment Assistance general email at deed.taa@state.mn.us.