

Dislocated Worker and Trade Adjustment Assistance Program Updates

MAWB Job Seeker Services Meeting, October 22, 2025

Formula Funds – WIOA Adult, WIOA Dislocated Worker (DW) and State DW

- **PY25 2nd Allotments:** The Notice of Award (NOA) for WIOA Adult and WIOA DW 2nd allotments have been received from the U.S Department of Labor (DOL), processing of second allotments is ongoing. Providers should look out for those in the next few weeks.
- **PY23 Reallocation:** Unspent WIOA Adult and DW funds will be reallocated in November. Please be on the lookout for communication from the program team.

Minnesota Job Skills Partnership (MJSP) Board Updates

- On 10/03/2025, the MJSP Board held a Special Meeting and approved \$11.2M to address the 56% funding cut to the SFY26 State DW budget. Allocations to eligible organizations were provided using the SFY26 Formula. These funds are added to the SFY26 funding with the period of performance of July 1, 2025 – June 30, 2027. Please reach out to your Coordinator if you have questions.
- The next Board meeting will be 12/08/2025. This meeting will only be held if there are supplemental funding requests. Supplemental funding requests are due 30-days before the Board meeting. If you plan to submit one, please do so by 11/10/2025.

Government Shutdown

- We are continuing to monitor the situation closely. Please continue with service delivery and planned activities under your current grant agreements. We will continue to monitor the situation and inform you of any changes.

Senior Community Service Employment Program (SCSEP)

To strengthen communication and improve service delivery, the Senior Community Service Employment Program (SCSEP) is implementing a new centralized communication process effective November 1, 2025.

As part of this update, all SCSEP-related communications including inquiries, Quarter Progress Narrative Report (QPR) submissions, and meeting invitations, will be required to be directed to our new shared mailbox: SCSEP.DEED@state.mn.us

This change is designed to enhance our responsiveness and ensure that all partner communications are received, tracked, and addressed in a timely and coordinated manner.

The new shared inbox improves communication coverage by ensuring messages aren't missed during staff absences or transitions. It increases efficiency by streamlining coordination, speeding up response times, and simplifying scheduling through a shared calendar. It also enhances accountability by centralizing all requests and reports in one place, helping ensure nothing falls through the cracks.

We kindly ask all partners to update your contact records and begin using the new email address for all SCSEP-related correspondence starting November 1, 2025. If you have any questions about this transition, please don't hesitate to reach out to SCSEP.DEED@state.mn.us.

SCSEP Reminders:

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- Action Items and Post-Exit Follow-ups: Providers must ensure that all past due Action Items are updated, and that all pending and overdue follow-ups are completed and recorded in the Grantee Performance Management System. Timely and accurate updates are required to receive credit for performance outcomes achieved.
- Grantee Performance Management System (GPMS):
 - [View GPMS e-Newsletters](#)
 - Access the latest materials and recordings from the [GPMS Office Hours Series](#)

Retaining Employment and Talent after Injury/Illness Network (RETAIN)

As MN RETAIN continues to enroll ill/injured individuals, some may benefit from employment and training services. Your organization's DW Manager can expect to receive an email from DEED RETAIN staff with a participant referral form. Our request is for the manager to forward the referral email to an available Dislocated Worker Counselor to proceed with intake procedures. The referral form may be used as proof of:

- Documentation of injury/illness conditions (i.e., written note/form documentation in electronic medical record prior to enrollment) including referrals to healthcare.
- Documentation or record of non-work relatedness (Self-Attestation).

All other required eligibility documentation will still need to be provided for enrollment purposes. Please treat a referral from MN RETAIN to State DW as you would any other walk-in referral.

DEED RETAIN staff will continue communicating with the assigned counselor to provide guidance and ensure enrollment is completed as appropriate. Please note, the DW Manager will continue to be included in all communication from DEED to their staff. This [desk reference guide](#) may be a helpful resource, or contact info@mnretain.com to connect directly with the RETAIN team.

As of October 15, 2025, nine referrals have been received. These referrals are for participants who are accessing RETAIN services, are now work-ready, and in need of State Dislocated Worker services.

- Austin: 1 Referral
- Brooklyn Center: 1 Referral
- Mankato: 3 Referrals
- Marshall: 1 Referral
- Red Wing: 1 Referral
- Rochester: 1 Referral
- St. Paul: 1 Referral

We appreciate your quick action to connect with these participants as referrals are received.

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Reminders:

- Monthly Financial Status Report (FRS)/Monthly Reimbursement Payment Request (RPR):
 - Due the 20th day of the month following the preceding month-end. For example, the September RPR/FSR (September 30 end date) is due October 20.
 - Report accrued monthly expenditures.
 - A monthly RPR/FSR is required even if no funds were expended.
- Quarterly Progress Report:
 - Reports for Quarter ending September 2025 are due on October 30. Please report on all active grants.

Use Dislocated Worker General Email to Reach All Team Members

Please continue to email requests, reports, technical assistance questions, etc. to the Dislocated Worker Federal Adult Programs general email at DWFAPrograms.DEED@state.mn.us.

- You can find additional information and resources here on the [Office of Dislocated Worker and Federal Adult Programs Website](#).

Performance & Accountability

- **Eligible Training Provider List (ETPL):** A new process now allows the Minnesota Department of Labor and Industry staff to directly enter Registered Apprenticeship programs onto the ETPL. The goal of this update is to increase Registered Apprenticeship participation in Minnesota. The DLI contact for this new process is Gerri McGimpsey (Gerri.McGimpsey@state.mn.us).

Request for Technical Assistance: Please email the performance team's general email address with your technical assistance needs: performanceap.deed@state.mn.us